

**BY-LAWS FOR
THE KEYSTONE KANGAROOS
A CHAPTER of
BOUNDERS OF AMERICA, INC.**

AS APPROVED DATE: August 15, 2009

**THE KEYSTONE KANGAROOS
A CHAPTER of BOUNDERS OF AMERICA, INC.**

ARTICLE I - ORGANIZATION

Section 1. Name: This organization shall be known as the Keystone Kangaroos and will be referred to herein as the "Chapter".

Section 2. Application of National Bylaws: The national bylaws are herewith adopted in their entirety, insofar as they may apply to this chapter and as promulgated by Bounders of America Inc. These supplemental bylaws shall define only the operation of this Chapter and only to the extent that such supplemental bylaws are not inconsistent with the national bylaws.

Section 3. Right to Govern: The Chapter shall be governed according to the Constitution and By-Laws, and any subsequent revisions thereto of the Bounders of America, Incorporated (herein- after referred to as the "National Organization") and the Chapter By-Laws as contained herein.

Section 4. Robert's Rules of Order: Robert's Rules of Order shall govern This Chapter unless otherwise covered by these bylaws.

Section 5. Fiscal and Organizational Year: The fiscal and organizational year of this Chapter of Bounders of America Inc., shall commence on October 1, 1995.

Section 6. Fiscal Responsibility:

a. Funds of the Chapter shall be disbursed for payment of obligations authorized and/or approved by a majority vote of the members attending a regular or special meeting of the chapter. These expenses may include, but are not limited to, the following: printing, postage, phone calls and website maintenance.

b. The Executive Committee may authorize any member to act as agent, to enter into any contract, or to execute and deliver any instrument in the name of, and on behalf of the Keystone Kangaroos. Such authority may be general or confined to specific instances, but must be given in writing by either the President or Treasurer after approval by the Executive Committee.

c. Upon Presentation of a proper due bill, disbursement of funds shall be made only by check, indicating the purpose for which payment is made.

d. Checks shall be signed by the Treasurer or the President of the Chapter.

e. The Executive Committee shall ensure the annual review of the financial records is conducted in a timely manner.

Section 7. Financing of Rallies:

a. A rally is an event characterized by an open invitation to the Chapter membership and the membership of BOA.

b. The rally master shall attempt to determine projected costs of a rally, and shall try to avoid incurring a deficit. These funds will be derived from registrations. The rally master shall collect all finances for the Rally and the Rally Master will pay all expenses. All excess funds from the rally shall be turned over to the Treasurer and the Treasurer on approval of the membership shall pay any shortage.

ARTICLE II - OBJECTIVES AND BOUNDARIES

Section 1. Object: The object for organizing the Chapter is to promote fellowship and ideas.

Section 2. Boundaries: This chapter shall be authorized to function as a regional or national group covering the geographical areas of Pennsylvania and surrounding states.

ARTICLE III - MEMBERSHIP

Section 1. Membership: To be eligible for membership, and to maintain membership in this chapter of Bounders of America Inc., the prospective member must be a member in good standing of Bounders of America Inc., and shall have paid their current dues in the National and Chapter organizations and own a Boulder Motor Home.

Section 2. Definition of Membership: The term "Member" as used herein is defined: as a family unit, consisting of husband and wife with or without children; or an adult person or couple, with or without children. Applicants satisfying this definition will hereinafter be referred to as a Regular Member.

a. Membership in the Keystone Kangaroos shall not be denied because of sex, race, religion, or nationality.

b. Any Member dropped from the membership rolls for nonpayment of dues, or other reasons covered by these bylaws, which wish to rejoin the chapter must reapply for membership as a new applicant.

c. Disposition of a member's Boulder automatically terminates Membership at the time of sale or transfer, unless the member concurrently procures a replacement Boulder.

Section 3. Duties and Rights of Members. Each Member shall acknowledge every other member and endeavor to maintain a spirit of helpfulness, friendliness

and fellowship toward all members.

a. Membership is deemed a personal privilege and is not subject to sale, transfer, assignment or inheritance. To maintain Membership in good standing, all dues and fees must be paid as specified in these bylaws. No Member is entitled to a refund of any prepaid fees or dues upon termination of membership in the Keystone Kangaroos.

b. Members have the right to attend any general membership meeting, participate in discussions, read the minutes and treasurer's report and receive all publications.

c. Members have the right to present written proposals to the Executive Committee at any time.

d. Members shall have voting rights and the privilege of holding office in the Keystone Kangaroos, in accordance with these bylaws.

Section 4. Fees and Dues: The initiation fee shall be \$10.00 and the Annual Dues shall be \$15.00.

a. Any member whose annual dues remain unpaid for one (1) month after becoming due shall be considered delinquent. Any member who remains delinquent for a period of two (2) months forfeits membership in the Keystone Kangaroos and is not eligible to enjoy any rights afforded a Member.

Section 5. Discipline: Any member may be terminated for just cause, or in the best interest of The Keystone Kangaroos. The members shall be given an opportunity for a hearing before a board of inquiry comprised of at least six (6) voting Members of The Keystone Kangaroos. Expulsion shall be affirmed by two-thirds (2/3) majority vote of the Board of Inquiry. Any member removed under these provisions shall be so notified immediately in writing by the presiding member of the Board of Inquiry. A record of the proceedings shall be sent to the BOA Secretary and the Secretary of The Keystone Kangaroos, who shall distribute copies to all members of the Executive Committee.

a. Any person whose membership has been terminated for a reason other than non-payment of dues, or sale of their Bouncer shall be denied future membership in The Keystone Kangaroos.

ARTICLE IV - OFFICERS

Section 1. Chapter Officers: The officers of the Chapter shall be a President, Vice President, Treasurer, Secretary, all of who shall be members of Bounders of America and The Keystone Kangaroos in good standing for 6 months preceding the election. One person may hold the offices of Treasurer and Secretary.

Section 2. Term of Office: The President, Vice President, Secretary and Treasurer for a term of one year commencing on October 1 through September 30.

Section 3. Re-election: The President may serve three consecutive terms. There shall be no limit to the amount of terms the Vice President, Secretary and Treasurer may serve.

Section 4. Vacancy of Office: If the office of President shall become vacant for any reason, the Vice President shall assume the position of President to fulfill the un-expired term. If any other vacancy in an office should occur during a year, the standing nominating committee shall make nominations to fill whatever vacancies may occur.

Section 5. Impeachment: A two-thirds vote of total membership shall be required to impeach an officer. The officer shall be notified by registered mail.

ARTICLE V - OFFICERS DUTIES

Section 1. President's Duties: The duties of the President shall be to conduct the Chapter meetings, serve as Chairman of the Executive Committee, to appoint committees, carry on the affairs of the Chapter, and lead the Chapter in harmony.

a The President shall be the ex-officio of all committees.

Section 2. Vice President's Duties: The duties of the Vice President shall be to serve in the absence of the President, and shall carry on the duties of the Recorder of Guests and first time members.

Section 3. Treasurer's Duties: The duties of the Treasurer shall be to collect dues from Chapter members, collect any special assessments, including but not limited to fees for rental of meeting places, except when the President appoints another committee to collect the fees for meetings.

a. The Treasurer is responsible for custody of all financial records and property of The Keystone Kangaroos, and to keep accurate account of all money, funds, and other assets unless otherwise instructed by the Executive Committee. He/she regularly reports such accounts and presents such itemized reports quarterly to the President and the Executive Committee.

b. The Treasurer is required to have all books of The Keystone Kangaroos reviewed and certified annually at the close of each fiscal year by a two (2) person Audit Committee appointed by the President. The report of the Audit Committee reviewing the books shall be furnished to the Executive Committee

who, in turn shall report such findings to the membership.

c. The Treasurer shall disburse funds as business may require, upon the order of the President or the Executive Board.

d. All funds received by any person for The Keystone Kangaroos shall be delivered to the Treasurer who shall immediately deposit such funds to the credit of The Keystone Kangaroos in a bank or other depository as designated by the Executive Committee.

e. The Treasurer shall provide a written itemized financial report of all income and expenses at each meeting of the Chapter.

Section 4. Secretary's Duties: The duties of the Secretary shall be to carry on all correspondence for the Chapter, keep records and minutes of the meetings, and communicate with the National Organization. Furnish National Office annually, with a list of Chapter's certified members and current officers no later than date specified by National Office

a. In addition, the secretary shall:

- 1.** Maintain the Keystone Kangaroo membership records.
- 2.** Maintain The BOA and Keystone Kangaroo Constitution and Bylaws.
- 3.** Receive and process all proposals for changes to the bylaws and send copies to the Chapter Executive Committee.
- 4.** Periodically review chapter records to ensure both national and Chapter membership records coincide.
- 5.** Send welcome letter and information packet to new members. This should include a list of the current chapter rallies or activities, a membership list, an e-mail list and a copy of the By – Laws.
- 6.** Mail late notices to members who have not paid dues by the due date.

Section 5. Enforcement of By laws: The Executive Committee shall uphold and enforce these Bylaws. In so doing, it may censure, discipline, recall, suspend or expel officers or members as specified in Article III and Article IV of these bylaws.

Section 6. Membership Privacy: The list of members or addresses shall not be sold or used for other than Keystone Kangaroo purposes.

ARTICLE VI- BY-LAWS REVISION

Section 1. Right to Revise: The Chapter shall reserve the right to revise its By-Laws from time to time as it deems fit, without prior approval of the National Organization provided such revisions shall not conflict with the Constitution and By-Laws of the National Organization. The National Organization shall be advised of such By-Law revisions by submission of a revised copy of the Chapter By-Laws.

a. Any proposed amendments by Chapter members shall first be reviewed by the Executive Committee and then shall be presented to the membership for a vote in accordance with these bylaws.

b. Proposals from members must be in writing and clearly state the proposed change(s) and are to be mailed to the Secretary with a copy to the President. The Executive Committee may consider change (s) to the Bylaws at any meeting and without written submission provided such deliberations are duly recorded in the minutes.

Section 2. Amendment of Bylaws: The bylaws of the Keystone Kangaroos Chapter of Bounders of America may be amended by a favorable vote of the majority of the membership present at a duly called meeting. Prior notice of at least 30 days shall be given of the proposition to amend and the notice shall include the text of the proposed amendment. Balloting by mail may be undertaken when the proposed amendment is of such importance that the wishes of the maximum possible number of such chapter membership should be known. A simple majority of those voting shall be sufficient to change the bylaws.

a. The Executive Committee may make corrections to the Bylaws for the sole purpose of eliminating or correcting clerical or typographical errors without prior notice.

Section 3. National Bylaw changes: Amendments shall be automatically accomplished as may be required by existing provisions, or future amendments, to the National Bylaws, Bounders of America Inc. Such automatic conforming amendments shall not be subject to prior or further vote of the chapter's membership.

ARTICLE VII - DUES

Section 1. Dues: The annual dues shall be established at the time of the annual election of officers and shall become due, and payable to the Treasurer, no later than the thirty days from due date.

- a. A member's due date is January 1 annually and if not paid in sixty days from the due date the member will be removed from the rolls of the chapter. Reinstatement after 60 days will be by application as a new member.
- b. Members joining during a calendar year, shall have their dues pro-rated to cover the month of joining and the remaining months of that same calendar year until the beginning of the next calendar year.

Section 2. Active Members: Chapter members who have paid their dues for the current year or ensuing year are to be considered active members. Any member whose dues remain unpaid thirty days after they become due shall be considered inactive and shall not have the privileges of active members until such time as the current dues are paid.

ARTICLE VIII - MEETINGS & QUORUM

Section 1. Executive Committee Meetings: An Executive Committee meeting shall be held annually. The Executive Committee shall consist of the Chapter Officers and the immediate Past-President. The Chairman of the Executive Committee shall be the Chapter President.

a. Upon the request of the President or two officers, additional executive board meetings may be called by notifying all of the officers.

Section 2. Special Meetings: Upon the request of at least two (2) members of the Executive Committee, or the President, additional Special Chapter Meetings may be held providing at least 15 days notice to the membership is provided.

Section 3. Quorum: A Quorum at any general membership meeting shall consist of all members in attendance.

a. Only Members shall have the privilege to vote at any Chapter meeting.

Section 4. Meetings: In accordance with the National By Laws, the chapter shall hold at least two (2) business meetings each fiscal year. These meetings must be held at least fourteen (14) days apart.

a. The chapter Annual Meeting will be held in August of each year at which time the voting membership elects a President, Vice President, Secretary and Treasurer for a one-year term. One person may fill the offices of Chapter Secretary and Treasurer.

b. The time and location of any business meeting shall be determined by the Executive Committee, providing Section 4 c. is adhered to.

c. At least 30 days notice shall be given to the membership of the date, place and time of the Annual Membership meeting by mail. Publishing the notice in the Chapter Newsletter, or the Boulder Beacon to give required notice is considered sufficient.

ARTICLE IX - ELECTIONS

Section 1. Nominating Committee: The President shall appoint a nominating committee to serve during the year to nominate members to fill vacancies that may occur and to propose the annual slate of officer candidates. During the nomination process, the nominating committee shall accept nominations from the floor. All nominees must be chapter members and must indicate clear acceptance to serve if elected.

a. Appointment of an individual to the Nominating Committee shall not prohibit such Committee member, who is otherwise eligible, from being nominated for any available office. All nominations must be received not later than the July meeting at which the Nominating Committee's report is presented. The slate of nominees shall be e-mailed or mailed via postal service to the general membership in time for the official voting at the August meeting.

b. After the election, outgoing officers shall work with their newly elected counterparts until all functions have been satisfactorily transferred.

Section 2. Dual membership and office: Members may belong to as many BOA or other Motorhome Clubs or Chapters as he/she desires, however, a Member may not hold elective office in more than one BOA Chapter at the same time. A Chapter member may hold a National BOA office and Chapter office at the same time.

ARTICLE X - COMMITTEE APPOINTMENTS

Section 1. Committees: The President shall appoint all committees, and shall have the privilege of requesting the services of any Chapter member to assist with any areas of Chapter concern.

Section 2. Privilege to Decline: Upon verbal or written notice, the Chapter member may decline to accept the assignment.

ARTICLE XI- POLICIES

Section 1. Conduct: All members attending a meeting shall conduct himself or herself as a gentleman or lady.

Section 2. Pets: All pet owners are required to follow the guidelines of the camping facility.

Section 3. Motorized Vehicles: Operation of motorized vehicles must follow the guidelines of the camping facility.

Section 4. Chapter Rallies: Due to campsite scarcity and membership growth, Rally Masters shall use the following criteria when hosting rallies.

a. When there is not enough campsites available for the number of members requesting campsites before a rally deadline, the Rally Master shall issue campsites by earliest postmark on envelope of registration form.

b. A deadline shall be set for each rally or chapter function. In cases where guests have registered and space is needed for members who have registered by the deadline, members shall be given preference in attending the function. In any case where a guest is declined attendance due to unavailability of space, a full refund shall be made if fees were paid.

Section 5. Guests: A guest is any person attending a rally or chapter function who is not a member. Guests shall abide by all chapter bylaws while attending a chapter function. Guests holding membership in another chapter(s) shall have no vote or voice unless attending a chapter function in which current membership is held.